

ITEKA RYA MINISITIRI N°24 RYO KU  
WA 17/03/2016 RIGENA IKIGUZI  
CY'IBIKORWA BYO KWANDIKA  
UMUTUNGO BWITE MU BY'UBWENGE

MINISTERIAL ORDER N°24 OF  
17/03/2016 DETERMINING FEES  
PAYABLE FOR REGISTRATION  
SERVICES OF INTELLECTUAL  
PROPERTY

ARRETE MINISTERIEL N°24 DU  
17/03/2016 PORTANT FRAIS A PAYER  
POUR LES SERVICES  
D'ENREGISTREMENT DE LA  
PROPRIETE INTELLECTUELLE

**ISHAKIRO**

**TABLE OF CONTENTS**

**TABLE DES MATIERES**

**Iningo ya mbere:** Icyo iri teka rigamije

**Article One:** Purpose of this Order

**Article premier :** Objet du présent arrêté

**Iningo ya 2:** Kwandika umutungo bwite mu  
by'ubwenge

**Article 2:** Registration of intellectual  
property

**Article 2 :** Enregistrement de la propriété  
intellectuelle

**Iningo ya 3:** Kurengera uburenganzira  
bw'umuhanzi n'uburenganzira  
bushamikiyeho

**Article 3:** Protection of copyright and related  
rights

**Article 3:** Protection du droit d'auteur et des  
droits connexes

**Iningo ya 4:** Ivanwaho ry'iteka n'ingingo  
zinyuranyije n'iri teka

**Article 4:** Repealing provision

**Article 4:** Disposition abrogatoire

**Iningo ya 5:** Igihe iteka ritangira  
gukurikizwa

**Article 5:** Commencement

**Article 5 :** Entrée en vigueur

**ITEKA RYA MINISITIRI N°24 RYO KU  
WA 17/03/2016 RIGENA IKIGUZI  
CY'IBIKORWA BYO KWANDIKA  
UMUTUNGO BWITE MU BY'UBWENGE**

**Minisitiri w'Ubucuruzi n'Inganda,**

Ashingiye ku Itegeko Nshinga rya Repubulika y'u Rwanda ryo mu 2003 ryavuguruwe mu 2015, cyane cyane mu ngingo zaryo, iya 121, 122 n'iya 176;

Ashingiye ku Itegeko n° 31/2009 ryo ku wa 26/10/2009 rigamije kurengera umutungo bwite mu by'ubwenge, cyane cyane mu ngingo zaryo, iya 23, iya 34, iya 42, iya 43, iya 44, iya 51, iya 64, iya 76, iya 83, iya 84, iya 85, iya 96, iya 105, iya 106, iya 107, iya 111, iya 122, iya 128, iya 142, iya 153, iya 154, iya 155, iya 159 n'iya 169;

Asubiye ku Iteka rya Minisitiri n°06/10/Minicom ryo ku wa 25/08/2010 rigena amafaranga atangwa ku bikorwa by'iyandikisha mu bijyanye n'umutungo bwite mu by'ubwenge;

Inama y'Abaminisitiri yo ku wa 08/12/2015 imaze kubisuzuma no kubyemeza;

**ATEGETSE:**

**MINISTERIAL ORDER N°24 OF  
17/03/2016 DETERMINING FEES  
PAYABLE FOR REGISTRATION  
SERVICES OF INTELLECTUAL  
PROPERTY**

**The Minister of Trade and Industry,**

Pursuant to the Constitution of the Republic of Rwanda of 2003 revised in 2015, especially in Articles 121, 122 and 176;

Pursuant to Law n° 31/2009 of 26/10/2009 on the protection of intellectual property, especially in Articles 23, 34, 42, 43, 44, 51, 64, 76, 83, 84, 85, 96, 105, 106, 107, 111, 122, 128, 142, 153, 154, 155, 159 and 169;

Having reviewed Ministerial Order n°06/10/Minicom of 25/08/2010 determining the fees payable for registration services of an intellectual property;

After consideration and approval by the Cabinet, in its session of 08/12/2015;

**HEREBY ORDERS:**

**ARRETE MINISTERIEL N°24 DU  
17/03/2016 PORTANT FRAIS A PAYER  
POUR LES SERVICES  
D'ENREGISTREMENT DE LA  
PROPRIETE INTELLECTUELLE**

**Le Ministre du Commerce et de l'Industrie,**

Vu la Constitution de la République du Rwanda de 2003 révisée en 2015, spécialement en ses articles 121, 122 et 176;

Vu la Loi n° 31/2009 du 26/10/2009 portant protection de la propriété intellectuelle, spécialement en ses articles 23, 34, 42, 43, 44, 51, 64, 76, 83, 84, 85, 96, 105, 106, 107, 111, 122, 128, 142, 153, 154, 155, 159 et 169;

Revu l'Arrêté Ministériel n°06/10/Minicom du 25/08/2010 fixant les frais à payer pour l'enregistrement relatif à la propriété intellectuelle;

Après examen et adoption par le Conseil des Ministres, en sa séance du 08/12/2015;

**ARRETE:**

**Iningo ya mbere: Icyo iri teka rigamije**

Iri teka rigena ikiguzi cy'ibikorwa byo kwandika umutungo mu by'ubwenge.

**Iningo ya 2: Kwandika Umutungo bwite mu by'ubwenge**

Imirimo yo kwandika umutungo bwite mu by'ubwenge n'amafaranga aiyanye nayo bigaragara ku mugerekwa w'iri teka. Ayo mafaranga ntasubizwa.

Ikiguzi cya serivisi giteganyijwe mu mafaranga y'amahanga cyishyurwa mu mafaranga y'u Rwanda hakurikijwe igiciro kiri ku isoko ry'ivunjisha gishyirwaho na Banki Nkuru y'Igihugu kuri uwo munsi.

Ikiguzi cyerekeranye no gusuzuma mu mizi ubuvumbuzi ku rwego mpuzamahanga ndetse n'amafaranga agomba kwishyurwa kuri taransiferi gitangwa na nyir'ubuvumbuzi hakurikijwe ikiguzi cy'ikigo gishinzwe umutungo bwite mu karere kigomba gukora isuzuma.

**Iningo ya 3: Kurengera Uburenganzira bw'umuhanzi n'uburenganzira bushamikiyeho**

Imirimo yo kurengera uburenganzira bw'umuhanzi n'uburenganzira bushamikiyeho ntibyishyurwa.

**Article One: Purpose of this Order**

This Order determines fees payable for registration of intellectual property.

**Article 2: Registration of intellectual property**

Registration of intellectual property and related fees are annexed to this Order. Those fees are not refundable.

The rates set in foreign currency are paid in Rwandan francs at the exchange rate of the payment date as provided by the National Bank of Rwanda.

Service fee relating to national or international substance examination of a patent of invention, the utility model and its transfer fee are paid by the applicant pursuant to the tariffs established by the institution or the regional organization which must conduct the examination.

**Article 3: Protection of copyright and related rights**

The protection of copyright and related rights is free of charge.

**Article premier: Objet du présent arrêté**

Le présent arrêté porte sur les frais à payer pour les services d'enregistrement de la propriété intellectuelle.

**Article 2 : Enregistrement de la propriété intellectuelle**

Les services d'enregistrement de la propriété intellectuelle et les frais y relatifs sont en annexe du présent arrêté. Ces frais ne sont pas remboursables.

Les tarifs prévus en monnaie étrangère sont payés en francs rwandais au taux de change du jour de paiement tel que fixé par la Banque Nationale du Rwanda.

Les frais de service pour une application d'examen de fond d'une invention ou modèle d'utilité au niveau national ou international ainsi que les frais de transfert sont payés par le demandeur suivant les tarifs établis par l'institution ou l'organisation régionale qui doit faire l'examen.

**Article 3: Protection du droit d'auteur et des droits connexes**

La protection du droit d'auteur et des droits connexes se fait gratuitement.

**Iningo ya 4: Ivanwaho ry'iteka n'ingingo zinyuranyije n'iri teka**

Iteka rya Minisitiri n° 06/10/Minicom ryo ku wa 25/08/2010 rigena amafaranga atangwa ku bikorwa by'iyandikisha mu bijyanye n'umutungo bwite mu by'ubwenge n'izindi ngingo zose z'amateka abanziriza iri kandi zinyuranyije na ryo bivanyweho.

**Iningo ya 5: Igihe iteka ritangira gukurikizwa**

Iri teka ritangira gukurikizwa ku munsi ritangarijweho mu Igazeti ya Leta ya Repubulika y'u Rwanda.

Kigali, ku wa **17/03/2016**

(sé)  
**KANIMBA François**  
Minisitiri w'Ubucuruzi n'Inganda

**Bibonywe kandi bishyizweho Ikirango cya Repubulika:**

(sé)  
**BUSINGYE Johnston**  
Minisitiri w'Ubutabera/Intumwa Nkuru ya Leta

**Article 4: Repealing provision**

Ministerial Order n°06/10/Minicom of 25/08/2010 determining the fees payable for registration services of an intellectual property and all other prior provisions contrary to this Order are hereby repealed.

**Article 5: Commencement**

This Order comes into force on the date of its publication in the Official Gazette of the Republic of Rwanda.

Kigali, on **17/03/2016**

(sé)  
**KANIMBA François**  
Minister of Trade and Industry

**Seen and sealed with the Seal of the Republic:**

(sé)  
**BUSINGYE Johnston**  
Minister of Justice/Attorney General

**Article 4: Disposition abrogatoire**

L'Arrêté Ministériel n° 06/10/Minicom du 25/08/2010 fixant les frais à payer pour l'enregistrement relatif à la propriété intellectuelle ainsi que toutes les autres dispositions antérieures contraires au présent arrêté sont abrogés.

**Article 5: Entrée en vigueur**

Le présent arrêté entre en vigueur le jour de sa publication au Journal Officiel de la République du Rwanda.

Kigali, le **17/03/2016**

(sé)  
**KANIMBA François**  
Ministre du Commerce et de l'Industrie

**Vu et scellé du Sceau de la République:**

(sé)  
**BUSINGYE Johnston**  
Ministre de la Justice/Garde des Sceaux

UMUGEREKA W'ITEKA RYA ANNEX TO MINISTERIAL ORDER N° 24  
MINISITIRI N°24 RYO KU WA 17/03/2016 OF 17/03/2016 DETERMINING FEES  
RIGENA IKIGUZI CY'IBIKORWA BYO PAYABLE FOR REGISTRATION  
KWANDIKA U MUTUNGO BWITE MU SERVICES OF INTELLECTUAL  
BY'UBWENGE PROPERTY ANNEXE A L'ARRETE MINISTERIEL  
N°24 DU 17/03/2016 PORTANT FRAIS A  
PAYER POUR LES SERVICES  
D'ENREGISTREMENT DE LA  
PROPRIETE INTELLECTUELLE

<b>INTELLECTUAL PROPERTY SERVICE</b>	<b>FEES TO BE PAID</b>
<b>1. PATENT OF INVENTION</b>	
Application for a protection of a patent with a provisional specification(Formal examination)	10,000 RWF
Application for a protection of a patent with a final specification(formal examination)	30,000 RWF
Publication of a patent application	20,000 RWF
Annual fees	100,000 RWF
Surcharge of a late payment of renewal	30,000 RWF
Registration and publication of the agreement granting the licence	20,000 RWF
Requesting for a unilateral licence	100,000 RWF
Request to transfer ownership	40,000 Rwf
Withdrawal of a patent before the request of substantive examination	10,000 RWF
Amendment or change of name , address or contact information	10,000 RWF
Substantive examination	Determined by the institution in charge of the substance examination
Amendment or division of an application	10,000 RWF
Restoration of a patent application	30,000 RWF
Registration and publication of the invalidation of patent	20,000 RWF
Radiation of the contractual license	10,000 RWF
Modification or withdrawal of compulsory license	10,000 RWF
Convert a patent application into application for utility model certificate	5,000 RWF
Collection of international fees	CHF 1,330
Transmittal fees	150 USD
Request of a missing copy	100 USD
Request to have an international application treated as an application in the national phase	150 USD
Priority document	50 USD
Restoration of right of priority	50 USD
Restoration of right of priority by designated office	50 USD
Compliance with the requirement in response to the invitation	40 USD
Delay in meeting time limit	50 USD

Duplicate of certificate	10.000 RWF
--------------------------	------------

## **2. UTILITY MODEL FEES**

Application to register the utility model	10,000 RWF
Publication of utility model	20,000 RWF
Substantive examination	Determined by the institution in charge of the substance examination
Renewal of utility model after five years from the filing date	250.000 RWF
Surcharge for the late payment of renewal	50.000 RWF
Application of transfer of ownership	15.000 RWF
Registration of the contractual license	50.000 RWF
Application with a provisional specification	5.000 RWF
Application with a final specification	5.000 RWF
Amendment or division of an application	10.000 RWF
Registration and publication of the invalidation of utility model	20.000 RWF
Amendment or change of name , adress or contact information	5.000 RWF
Withdrawal of the utility model before the request of substantive examination	10.000 RWF
Restoration of the utility model application	10.000 RWF
Publication of transfer of ownership	20.000 RWF
Radiation of the contractual license	10.000 RWF
Request for the grant of licenses as of right (license de plein droit)	10.000 RWF
Duplicate of certificate	10.000 rwf

## **3. INDUSTRIAL DESIGN FEES**

Application to register an industrial design and publication	30.000 RWF
Application and publication of transfer of ownership	50.000 RWF
Application and publication of contractual licence	20.000 RWF
Application for a renewal of an industrial design (annuity after five years):	50.000 RWF
Surcharge for the late payment of renewal	20,000 RWF
Transmittal fees for international application (Hague Protocol):	150 USD
Request for amendment of name, address;	20.000 RWF
Duplicate of certificate :	10.000 RWF

**4. TRADE MARK , COLLECTIVE MARK , TRADE NAME AND CERTIFICATION MARK FEES**

Application for the certification trademark, Collective mark, trade name and	30.000 RWF
Transfer of rights over the mark	50.000 RWF
Registration and publication of the agreement granting licence	50.000 RWF
Transfer of rights over a collective mark	50.000 RWF
Filing a notice of opposition to an application to register a trademark	20.000 RWF
Amendment or change of name, address, merger...	20.000 RWF
Application for the renewal of mark and classes	80,000 RWF
Surcharge for the late application for Renewal of registration of the trademark, collective mark and trade name	20.000 RWF
Request of international classes First class	5000 RWF
Each additional class	3000 RWF
Transmittal fees for international application (Madrid Protocol)	150 USD
Duplicate of certificate	10.000 RWF

**5. GEOGRAPHICAL INDICATION**

Application to register a geographical indication	10.000 RWF
Filing a notice of opposition to an application to register a geographical indication	10.000 RWF
Filing a counter statement	5.000 RWF
Removal from register	10.000 RWF
Restoration fee, restoration of registration after removal from register	10.000 RWF

**6. LAYOUT DESIGN AND INTEGRATED CIRCUIT**

Application to register the layout design and integrated circuit	10.000 RWF
Request to change the name, address or contact information	10.000 RWF
Request for a compulsory licence	30.000 RWF

**7. SEARCH FEES**

IPR Search fees (for each mark, patent, industrial design etc..)	5,000 RWF
--	-----------

**Bibonywe kugira ngo bishyirwe ku mugereka w'Iteka rya Minisitiri n°24 ryo ku wa 17/03/2016 rigena ikiguzi cy'ibikorwa byo kwandika umutungo bwite mu by'ubwenge**

**Seen to be annexed to the Ministerial Order n°24 of 17/03/2016 determining fees payable for registration services of intellectual property**

**Vu pour être annexé à l'Arrêté Ministériel n°24 du 17/03/2016 portant frais à payer pour les services d'enregistrement de la propriété intellectuelle**

Kigali, ku wa **17/03/2016**

Kigali, on **17/03/2016**

Kigali, le **17/03/2016**

(sé)  
**KANIMBA François**  
Minisitiri w'Ubucuruzi n'Inganda

(sé)  
**KANIMBA François**  
Minister of Trade and Industry

(sé)  
**KANIMBA François**  
Ministre du Commerce et de l'Industrie

**Bibonywe kandi bishyizweho Ikirango cya Repubulika:**

(sé)  
**BUSINGYE Johnston**  
Minisitiri w'Ubutabera/Intumwa Nkuru ya Leta

**Seen and sealed with the Seal of the Republic:**

(sé)  
**BUSINGYE Johnston**  
Minister of Justice/Attorney General

**Vu et scellé du Sceau de la République:**

(sé)  
**BUSINGYE Johnston**  
Ministre de la Justice/Garde des Sceaux